Sokol USA

ANNUAL FINANCIAL REPORT

Per the National By-Laws

ARTICLE I – **Subordinate Lodges**

Organizing of Lodges and their Purpose, Duties of the Lodges

Section 13

In accordance with the Sokol USA National By-Laws, Article I – Subordinate Lodges, Organizing of Lodges and **their Purpose, Duties of the Lodges**, Section 13, each Lodge shall submit an annual financial report to the National Fraternal Secretary and Chief Financial Officer including the name of the bank(s) and the authorized signatures for all accounts.

Lodge / District Name: _____ **Lodge No.:** _____

City / State: _____ **Reporting Year:** _____

Address: _____

1. BANK ACCOUNTS

Name of Bank	Address (City, State)	Account Type (Checking, Savings, etc.)	Last 4 Digits	Current Balance (12/31)

2. AUTHORIZED BANK SIGNATURES

Name	Title	Authorized Signature (Yes/No)

3. BEGINNING AND ENDING BALANCES

Beginning Balance (as of January 1)	$
Total Income for Year	$
Total Expenditures for Year	$
Ending Balance (as of December 31)	$

4. INCOME

Category	Amount
Dues	$
Initiation Fees	$
Fundraising	$
Donations	$
Rent / Facility Income	$
Interest Income	$
Other Income (itemize):	$
Total Income	**$**

5. EXPENDITURES

Category	Amount
Administrative Expenses	$
Fraternal Activities	$
Facility / Building Expenses	$
Insurance	$
Utilities	$
Charitable Donations	$
Scholarships	$
Equipment / Supplies	$
Other Expenses (itemize):	$
Total Expenditures	**$**

6. BANK RECONCILIATION (as of December 31)

Ending Balance Per Bank Statement	**$**
Add: Deposits in Transit	**$**
Less: Outstanding Checks	**$**
Adjusted Bank Balance	**$**

7. CERTIFICATION

We, the undersigned, certify that this Annual Financial Report is true and correct, and that all financial information, bank account names, and authorized signatures are accurate as of December 31 of the reporting year, in accordance with the Sokol USA National By-Laws, Article I – *Subordinate Lodges, Section 13.*

Treasurer (Signature) Date

Authorized Officer (Signature) Date